

Privacy Statement

SECCOM is committed to ensuring that your privacy is protected. This privacy policy explains what information is collected about you, how we use this information, how you can instruct us if you prefer to limit the use of the information, and the procedures that we have in place to safeguard your privacy.

The information we collect and how we use it

If you contact us (either online, in person, via telephone, fax or letter) and provide any personal data (such as name, address, telephone number etc) then this information will only be used in the course of providing service to you. We will not send unsolicited communications to you unless you explicitly give your consent. Also, we will not pass any of your personal details on to third parties unless it is necessary to facilitate your enquiry.

Please be advised that in certain instances, it may be necessary for SECCOM to disclose your personal information to government officials or otherwise as required by our legal obligations.

Any personal details obtained from the "Send this Page" forms may be shared within the SECCOM group of companies for internal statistical purposes and marketing analysis, but shall not be passed onto any external third party, or be used to make any unsolicited communications.

In addition to any personal data you might supply to us, we collect aggregate information and statistics for the purposes of monitoring website usage in order to help us develop the site and our services and we may provide such aggregate information to third parties. These statistics will not include information that can be used to identify any individual.

This data is primarily used to optimise our website for our visitors and search engines, however we will use this data for marketing purposes. An example of how this data could be used for marketing purposes would be to tell potential advertisers how many visitors we get to the website, where our visitors come from, and how they arrive at our website.

Cookies

"Cookies" are small pieces of information between a web server and a web browser, which enable the server to collect information from the browser. The SECCOM website uses cookies to enable us to provide the mechanisms for online browsing, purchasing, registration and to monitor traffic. These cookies do not contain any personally identifiable information.

Tracking

Visitors to this website who have javascript enabled are tracked using third party tracking services Google Analytics. These tools may collect the following types of information from users:

- Type of user agent (web browser) used, software manufacture and version number;
- Type of operating system;
- Screen colours (colour processing ability of the users screen);
- Javascript support;
- Flash version;
- Screen resolution;
- Network location and IP address
 - o Can include country, city, state, region, county, or any other geographic data;
 - o Hostname;
 - o Bandwidth (internet connection speed)
- Time of visit;
- Pages visited;
- Time spent on each page of the website;
- Referring site statistics
 - o The website (URI) the user came through in order to arrive at this website (example: clicking on a hyperlink from Yahoo.com that took the user to this website)
 - o Search engine query used (example: typing in a phrase into a search engine like Google, and clicking on a link from that search engine)
- Google Analytics data is shared with Google. For more information on Google's Privacy Policies, visit: <http://www.google.com/intl/privacypolicy.html>
 - This data DOES NOT include any personal identification information such as:
 - o Names
 - o Phone Numbers
 - o Email Addresses
 - o Mailing Addresses
 - o Social Security Numbers
 - o Bank Account Numbers
 - o Credit Card Information

How we protect your information

The Internet is not a secure medium. However, we have put in place various security procedures to help ensure that your information is as secure as is possible. We use Secure (SSL) Certificates to ensure that the data provided by you is safe.

We also keep your information confidential. Our internal procedures cover the storage, access and disclosure of your information.

We welcome your views about our website and our privacy policy. If you wish, you may contact us with any queries or comments.